

SRCC Request for Proposal Form

prepared by SRCC Finance Committee, March 2013

The SRCC Neighborhood Association is asking its membership for capital project proposals within the SRCC boundaries. (Go to www.srccatx.org for the boundary map.) The Austin Community Foundation oversees an SRCC account that was established for the purpose of neighborhood planning. Currently, expenditures from the account are limited primarily to capital projects. The SRCC Executive Committee has approved expenditure of the remaining funds (approximately \$30,000) on one or more a capital projects. Proposed projects should be of benefit to the neighborhood within SRCC boundaries. The individual making a proposal must be a member of SRCC (contact membership@srccatx.org to confirm dues paid status) and is expected to be responsible for execution of the project, with oversight by the SRCC Executive Committee. Funding will be provided as invoices for services performed are delivered. Preference will be given to projects that can be completed relatively quickly.

DEADLINE for submissions is June 30, 2013. Request for Proposal forms can be found on the SRCC website: www.srccatx.org. Download a form and send completed forms to: SRCC Finance Committee, PO Box 40632, Austin, TX 78704. *The available space on the form is limited. Please attach pages as needed to provide complete information.*

You can also submit your proposal online at <http://www.srccatx.org/proposal/>

SRCC members will select the project at the November General Membership meeting, November 4, 2013.

Submitted by:

NAME: _____

Email: _____

Address: _____

Phone: mobile: _____ home: _____

1. Project Description:
2. Describe how this project will benefit SRCC residents:
3. What is the amount of SRCC funding requested? (not to exceed \$30,000)
4. Budget: What is the Total Estimated cost of this project?
5. Budget: List costs of specific components:
6. Are other funding sources required for completion of this project?; If yes, what is the status of their commitment to this project?
7. Describe the role of City Departments or other organizations that would be involved in implementation of this project.
8. What is the Project timeframe, status and projected completion date?